

Proposed Conditions for Copper Rooms, 12a Regency Square and 76-78 Preston Street, Brighton

General

1. Staff will be trained to provide good service but not to allow under-age drinking or unacceptable behaviour in a non- confrontational manner. This shall be documented and signed off by the Designated Premises Supervisor.
2. Sales shall only be permitted to the area outside the Premises which is either owned by the Premises or for which a Brighton & Hove City Council Pavement licence is in force.

When in use that area will be:-

- a) supervised by the Premise Licence holder staff and /or by CCTV
 - b) defined by a suitable barrier
 - c) sales shall only be permitted in open shatter proof containers
3. Whenever the premises are open to the public, either the designated premises supervisor or another personal licence holder shall be present within the licensed premises.
 4. Authorised staff employed by Sussex Police in the role of licensing officer shall have the right of access to the licensed premises during hours of operation for the purpose of inspection of the premises and premises records in order to ensure the promotion of the licensing objectives.

For the Prevention of Crime and Disorder:

5.
 - (a) Digital CCTV and appropriate recording equipment to be installed in accordance with Home Office Guidelines relating to UK Police Requirements for Digital CCTV System (PSDB Publication Number 09/05), operated and maintained throughout the premises internally and externally to cover all public areas, including the entrance to the premises. The system shall be on and recording at all times the premises licence is in operation.
 - (b) The CCTV cameras and recording equipment must be of sufficient quality to work in all lighting levels inside the premises at all times.
 - (c) CCTV footage will be stored for a minimum of 31 days.
 - (d) The management will give full and immediate cooperation and technical assistance to the Police in the event that CCTV footage is required for the prevention and detection of suspected or alleged crime.
 - (e) The CCTV images will record and display dates and times, and these times will be checked regularly to ensure their accuracy.
 - (f) Subject to GDPR guidance and legislation, the management of the premises will ensure that key staff are fully trained in the operation of the CCTV, and will be able to download selected footage onto a disk (or other electronic portable device acceptable to Sussex Police) for the police without difficulty or delay and without charge to Sussex Police.

- (g) Any breakdown or system failure will be notified to the police immediately and remedied as soon as practicable.
 - (h) In the event of the CCTV system hard drive being seized as evidence as part of a criminal investigation by Sussex Police or for any other reason, the premises will be expected to install a replacement hard drive or a temporary replacement drive as soon as practicable.
- 6. The premises will become a member of the BCRP or similar scheme approved by the Licensing Authority that operates with radios and uses the Nightsafe & Yellow Card Scheme or similar reporting scheme.
- 7. a. An incident log will be maintained by the premises showing a detailed note of incidents that occur in the premises. The log will be inspected and signed off by the DPS (or a person with delegated authority) at least once a week.
 - b. The log book should be kept on the premises and be available for inspection at all times the premises are open by authorised officers of the Licensing Authority or the police. An incident will be defined as being one which involves an allegation of a criminal offence.
 - c. Any refusals made for alcohol service e.g. underage, will also be recorded (either in electronic or written form) and feedback given to staff as relevant. The log will be kept for a minimum of twenty four (24) months.
- 8. On Friday, Saturday, Pride, Halloween, Christmas Eve and New Year's Eve, a minimum of two SIA door supervisor will operate from the premises from 20:00 hrs until close. Additional door staff at a ratio of 1:100 until premises has closed to the public and licensable activity has ceased.
- 9. At all times the premises is open to the public, the management will contract the back up services of an approved mobile support unit (MSU) 24 hours a day, with a minimum of 2 SIA registered Door Supervisors operating from it. A copy of the MSU contract will be retained at the premises and made available for immediate inspection upon request by Sussex Police or Council Officials. The MSU will be accredited by the Brighton Business Crime Reduction Partnership (BCRP) or other similar organisation approved by Sussex Police should the BCRP not be in existence.
- 10. The management and premises will have an absolute zero tolerance policy towards drugs and drug misuse. Any illegal drugs seized or found will be documented and

stored in a lockable 'drugs box'. Management will contact police once a month to inform them of any drug seizures and request the drugs are collected. This contact will take place even if there have been no seizures that month.

11. Signage stating that the premises has a zero tolerance towards drugs will be displayed prominently at all entrances to the premises, and the entrances to all toilets on all floors.

12. Regular checks of all toilets will take place on every day that the premises remains open for business. These checks will be documented and records made available on request to Sussex Police and officers of the local community.

For Public Safety:

13. The area will be well lit and only authorised staff will be allowed to access the bar.

14. Toilet facilities will be available for men and women

15. The Designated Premises Supervisor once a month will carry out staff training in health and safety and fire safety.

For the Prevention of Public Nuisance:

16. Noise levels will be checked by the management to ensure that there is no disturbance to surrounding residents.

17. The manager will not allow customers to drink alcohol where they could cause a nuisance.

18. When leaving customers will be asked leave quietly and respect the neighbours.

19. The premises will operate a quiet door policy where door staff will ask all customers leaving the bar to please leave quietly.

20. Provide signage at all exits and outdoor area used for smoking by staff and patrons "Please respect the needs of local residents, including leaving quickly and quietly; do not disturb the neighbours"

For the Protection of Children from Harm:

21. The premises will operate a "Challenge 25" policy whereby any person attempting to buy alcohol who appears to be under 25 will be asked for photographic ID to prove their age. The recommended forms of ID that will be accepted are passports, official Photographic Identity Cards issued by EU states bearing a hologram or ultraviolet feature, driving licences with a photograph, photographic military ID or proof of age cards bearing the 'PASS' mark hologram. The list of recommended forms of ID may be amended or revised with the prior written agreement of Sussex Police, the Licensing Authority and Trading Standards without the need to amend the licence or conditions attaching to it.
22. Signage advertising the "Challenge 25" policy will be displayed in prominent locations in the premises.
23. (a) The Premises Licence Holder shall ensure that all staff members engaged or to be engaged, in selling alcohol at the premises shall receive the following induction training. This training will take place prior to the selling of such products:
- *The lawful selling of age restricted products
 - *Refusing the sale of alcohol to a person who is drunk
 - *Refusing the sale of alcohol for consumption off the premises to people who may have alcohol dependency issues
- (b) Further verbal reinforcement/refresher training covering the above will be carried out thereafter at intervals not to exceed 8 weeks, with the date and time of the verbal reinforcement/refresher training documented.
- (c) All such training undertaken by staff members shall be fully documented and recorded. All training records shall be made available to Sussex Police, officers of the local authority and officers from the Trading Standards team upon request.
24. There will be a strict policy of no children in the bar area.